



UNIVERSITY  
OF HULL

# Managers Support & Study Fee Payment Form

Please complete in BLOCK CAPITALS, in black ink, or typescript.

Name of applicant

Module/programme of study to be undertaken	No of credits	Academic Level

Part 1. Managers Authorisation - to be completed by your manager.  
This section is **COMPULSORY** for Yorkshire & The Humber LETB (YHLETB) and Sponsored applicants.  
If you are Self funding this section may not be applicable.

Part 2. Study Fee Payment details - please fill in the relevant section overleaf.

- Part A) Yorkshire & The Humber Local Education Training Board (YHLETB) - if you work for a trust in the YHLETB you may be entitled to funding, this section should be completed by your Training and Developemnt/Equivalent Department.
- Part B) Sponsored - if your fees are being paid by an employer, a Trust outside the YHLETB or an Education Facility please complete this section.
- Part C) Self Funding - If you are paying the fees for your study yourself or via a student loan please complete this section.

Part 1. Managers Authorisation - to be completed by Manager.  
I have discussed this application with the above named and consider it is in his/her interests to undergo this module/programme of study. I confirm my support for the above-named to attend for the duration of the module/programme of study.

Name (please print)	Job Title
Employing authority	
Place of work	
Contact No	Email
Signature	Date

Note to authorising manager - On Completion of Part 1 please forward to the relevant Training & Development department/equivalent for completion of Part 2 overleaf (Study Fee Payment Details)



The project is funded by Office for Students

Admissions

Part 2. Study Fee Payment Details - Please complete relevant section

Part A) Yorkshire & The Humber LETB (YHLETB) funding:-

I verify that the person named overleaf is entitled to a Maximum funding of 120 credits (level 4,5 or 6) or 180 credits (level 7)

Trust Name	
Print Name	Job Title
Contact Number	Email
Signature	Date

Part B) Sponsored Funding:-

Name of Sponsor in full	
Contact Number	Email
Name & Address (to which invoice for payment to be sent)	
Street	
Town	
County	
Number of credits: 120 (levels 4,5 or 6) 180 (level 7) other (please state)	Post Code

I verify that the payment details are correct:

Print Name	Job Title
Signature	Date
Tel No	Email

Please provide the details of any additional sponsors if applicable

Total Agreed Payment:-

£ .....

Official Stamp:

Part C) Self Funding:-

I confirm that I (Print Name) am responsible for the Payment of

study fees for \* credits at level \* (\*to be completed as appropriate)

Signature	Date
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Options for payment:- you can pay your fees in full upon registration or set up a payment plan. Payment Plan Options:  
Full time study - 50% paid on registration and then 2 further payments of 25% at specified intervals.  
Part Time Study - can be paid in thirds or eighths, a payment is made upon registration and then the remainder is paid at specified intervals.

TO NOTE: Should you withdraw from your study at the University of Hull, you may be liable for fees relevant to your course of study.

Please return this form to:  
FHS Admissions  
Calder Building  
University of Hull Cottingham Road  
Hull, HU6 7RX  
fhs.admiss@hull.ac.uk