Employer/character reference
Alternative Route into Health and Social Care

Please complete in BLOCK CAPITALS, in black ink, or typescript. All fields must be completed as failure to complete some fields may delay consideration. There is no payment required with this form. Please read the attached guidance notes carefully.

The reference must be written by the named referee. We regret that character references from friends/family and emailed references are not acceptable.

Details

<table>
<thead>
<tr>
<th>Applicant’s date of birth</th>
<th>Applicant’s full name please <strong>underline</strong> your surname (family name)</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>D D M M Y Y</strong></td>
<td></td>
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</tbody>
</table>

Referee details

<table>
<thead>
<tr>
<th>Name</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Address</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Telephone number</th>
</tr>
</thead>
</table>

<table>
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<tr>
<th>Email</th>
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To the referee

This candidate has applied to the University for the programme shown above and has given your name as a referee. I should be grateful if you could let me have your opinion of the candidate’s suitability for that programme as soon as possible.

Please use the space on the back of this form for your reference. Please note that the information provided may be disclosed to the candidate at a later date.

If you wish, instead to attach a separate reference letter it must be on official business letterhead, written, dated and signed by the referee within the last 3 months.

Thank you for your assistance.

Admissions Officer (fhsc.admiss@hull.ac.uk)

Please return the completed reference to:

Admissions Service (Health and Social Care)
University of Hull
Cottingham Road
Hull, HU6 7RX
UK

The project is funded by the Office for Students
## Referee details

<table>
<thead>
<tr>
<th>Full name of referee</th>
<th>Reference provided for</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Applicant’s name</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Date of birth</th>
<th>D D M M Y Y</th>
</tr>
</thead>
</table>

### Relationship to the applicant

- [ ] Instructor in several classes
- [ ] Research Supervisor
- [ ] Other
- [ ] Manager

Number of years the applicant has been known to you

<table>
<thead>
<tr>
<th>Number of years</th>
<th></th>
<th></th>
</tr>
</thead>
</table>

Reference (please see guidance notes over)

Please continue on a separate sheet if necessary

In view of the NMC/HPC guidelines on good health and good character, we need to know if the applications had any action taken against them in respect of their performance or conduct during their employment with you.  

- [ ] Yes  
- [ ] No

Referee’s signature: ..................................................................................................................  
Date: ........................................................................................................

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In fairness to all applicants, you are asked to provide information on the topics in the list below.

A. Communication and relationship skills
B. Initiative and creativity
C. Motivation and commitment
D. Confidence
E. Potential to follow a personally and academically challenging educational programme
F. Integrity and reliability
G. Sociability
H. Athletic, social and other interests

In view of the NMC/HPC guidelines on good health and good character we need to know if the applications had any action against them in respect of their performance or conduct during their employment with you. Please include a statement to this effect (yes/no). If yes, please note that we may request further information in order to assess fully their suitability for the programme.

When providing a reference please be aware that, on receipt of an unsatisfactory reference, we may withdraw an offer already made to the candidate. In this instance the candidate is entitled to ask for an explanation and may request to see the reference.

NB It would be appreciated if this reference could be provided within 4 weeks of being requested.