Professional, Statutory and Regulatory Bodies

|  |  |
| --- | --- |
| Classification | Code of Practice |
| Version number: | 1 02 |
| Status | Approved |
| Approved by: | Education Student Experience Committee |
| Approval date: | 22 August 2023 |
| Effective from: | 01 September 2023 |
| Next review date: | 2026-7 |
| Document author: | Quality Manager |
| Document owner: | Director of Quality and Collaborative Provision |
| Contact:  Report exemptions to: | Quality Support Service  Quality and Standards Committee |
| Collaborative provision: | Mandatory |
| *State whether this document is applicable to the University’s collaborative partners* | |
| Related documents: | University Code of Practice: New Programmes. University Code of Practice: Continuous Monitoring, Evaluation and Enhancement |
| University document: | Yes |
| *A University document applies across the institution, is approved by a committee of Council or Senate and is held in the University Policy Directory on SharePoint.* | |
| Published location: | https://www.hull.ac.uk/choose-hull/university-and-region/key-documents/quality |

* The University has adopted the principles of Designing for Diverse Learners, and all policy documents should be written with reference to these principles. Further information is available at the [Designing for diverse learners website](https://designingfordiverselearners.info/).
* An Equality Impact Assessment (EIA) must be considered for all new and amended policies. Further information is available from the [EIA section of SharePoint](https://hullacuk.sharepoint.com/Services/EDI/SitePages/Equality-Impact-Assessments-(EIAs).aspx).
* This document is available in alternative formats from [**policy@hull.ac.uk**](mailto:policy@hull.ac.uk).
* All printed or downloaded versions of this document are classified as uncontrolled

Professional, Statutory and Regulatory Bodies

Table of Contents

[1 Introduction 3](#_Toc178340551)

[Scope 3](#_Toc178340552)

[2 Definitions 3](#_Toc178340553)

[3 Purpose 3](#_Toc178340554)

[4 Process 4](#_Toc178340555)

[Withdrawal of Accreditation 4](#_Toc178340556)

[5 Monitoring 4](#_Toc178340557)

[6 Version control 5](#_Toc178340558)

Professional, Statutory and Regulatory Bodies

# Introduction

* 1. This code of practice sets out the University’s approach to the management and monitoring of accreditations by Professional, Statutory and Regulatory Bodies (PSRBs).
  2. Academic Areas are responsible for seeking and retaining PSRB accreditation for all programmes that qualify for such recognition.
  3. Where appropriate, and in consultation with the relevant professional body, the processes of programme approval and periodic review set out in the relevant codes of practice will be conducted in parallel / partnership with the relevant professional body (programme approval) or modified to prevent unnecessary burden on the department being reviewed (periodic review).

## Scope

* 1. The code applies to all taught provision that is accredited by a PSRB, whether recognition be for individual modules or for programmes, which lead to an award of the University.

***Collaborative Provision***

* 1. The code applies to all modules and programmes delivered in whole or in part by a partner institution which lead to an award of the University of Hull.

***Hull York Medical School***

* 1. Programmes leading to a joint award of the Universities of Hull and York are subject to separate arrangements.

# Definitions

* 1. The term Professional, Statutory and Regulatory Bodies (PSRBs) is used to denote the diverse group of professional and employer bodies, regulators and those with statutory authority over a profession or group of professionals. PSRBs are organisations that are authorised to accredit, approve or recognise specific programmes or modules. They provide membership services and promote the interests of people working in professions; accredit or endorse courses that meet professional standards, provide a route through to the professions or are recognised by employers.

# Purpose

* 1. To ensure that the University:
     1. is able to assure itself that the approval, monitoring and review requirements and other processes of PSRBs are met whilst ensuring that the requirements of the University’s systems, procedures and regulations continue to be met.
     2. is aware, through established routes, of the current status of all accredited programmes and of any potential changes as programme are developed.
     3. has appropriate opportunities to identify and transfer good practice.
     4. maintains central oversight to support its commitment to the enhancement of the quality of the student learning experience.

# Process

* 1. Annually, Heads of Academic Areas are responsible for informing the Quality Support Service and relevant Associate Dean for Education of the PSRB (re)accreditations scheduled to take place in the coming academic year, using the Course Professional Accreditation (see guidance).
  2. Heads of Academic Areas should seek advice from the Quality Support Service regarding quality assurance, standards and enhancement issues to be considered as part of the review process.
  3. Heads of Academic Areas are responsible for informing the Quality Support Service and relevant Associate Dean for Education of the outcome of the PSRB accreditation, using the Course Professional Accreditation (see guidance). Additionally, a copy of the PSRB report must be provided to the Quality Support Service.
  4. The outcomes of reviews must be reported to Education Student Experience Committee, via the Course Professional Accreditation. The Education Student Experience Committee is responsible for overseeing actions taken in response to PRSB reports.

## Withdrawal of Accreditation

* 1. Heads of Academic Areas must inform the Quality Support Service and relevant Associate Dean for Education immediately if accreditation is withdrawn.

# Monitoring

* 1. Faculties must include an overview of all PSRB accreditations and PSRB activity in the Faculty Continual Monitoring Evaluation and Enhancement Journal.
  2. The Quality Support Service is responsible for maintaining a register of PSRB accreditations.

# Version control

|  |  |  |  |
| --- | --- | --- | --- |
| **Version** | **Author** | **Date approved** | **Relevant sections** |
| 1 02 |  | Housekeeping only | Transfer to new template only |
| 1 02 | Lisa Tees, Quality Manager, Quality Support Service | Aug 2023, Housekeeping | Updated Committee structure. |
| 1 01 | Lynne Braham, Director of Quality and Collaborative Partnerships, Quality Support Service | Dec 2021, Education Committee | Re-instate lapsed code of practice, translated to the new template.  Replaces Annex 1 with SITS Course Professional Accreditation function (4.1,4.3,4.4) |
| 1 00 | Quality Officer, Learning Enhancement and Academic Practice (LEAP) | May 2014, University Learning, Teaching and Assessment Committee, ULTAC | Sets out the University’s approach to monitoring professional accreditations. |