# Annual Monitoring, Review and Enhancement of Programmes (AMREP):

# COLLABORATIVE PROVISION

# PROGRAMME Review and Enhancement Report

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| **Collaborative Partner** |  | **University of Hull Faculty** |  |
| **Programme Title(s)** |  | **Academic Year** | 2023/24 |
| **Programme Director(s)** |  | **Professional, Statutory and Regulatory Bodies** (*of the programme/s)* |  |

In reviewing the programme(s), please consider each of the areas listed below and provide a summary of your analysis. Where any action has been identified, please ensure this is also copied in the corresponding action plan. **When considering all data trends, please ensure you relate these to previous years and also to any relevant benchmark indicators.**

**Programme Quality Indicators:**

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| **1.Student feedback** | | |
| 1. Provide an overview of the **NSS** results for the reporting year - describe areas of good practice or areas of concern by the results. How do these results compare to previous year’s data? | *Evidence provided to UoH* | *Action / Good Practice* |
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| 1. Provide an overview of any **internal institutional surveys** **process** AND, **results** for the reporting year - describe areas of good practice or areas of concern by the results. How do these results compare to previous year’s data? | *Evidence provided to UoH* | *Action / Good Practice* |
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| 1. Provide an overview of **Module Evaluation Questionnaire** **process** AND, **results** for the reporting year - describe areas of good practice or areas of concern by the results. How do these results compare to previous year’s data? | *Evidence provided to UoH* | *Action / Good Practice* |
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| 1. Provide an overview of significant matters (good practice or areas of concern) arising from **Student Staff Forums and Committees**, and how you are responding to these | *Evidence provided to UoH* | *Action / Good Practice* |
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| 1. Provide an overview of significant matters feedback by **student representatives** via informal reporting mechanisms (i.e. not via Forum or Committee route), and how you are responding to these | *Evidence provided to UoH* | *Action / Good Practice* |
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| 1. Provide an overview of any significant matters arising through **formal/informal complaints**, and how you are responding to these | *Evidence provided to UoH* | *Action / Good Practice* |
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| 1. Overview of Student Feedback – please describe the programme teams’ approach (and any examples) to **closing the feedback loop**, for example ‘You Said We Did’ campaign | *Evidence provided to UoH* | *Action / Good Practice* |
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| **2. Student enrolments, population and completion** | | |
| Please complete the following data tables.  **Table A:**  List **enrolment data** for the relevant programme/s:   |  |  |  |  |  | | --- | --- | --- | --- | --- | | **Programme title** | **FT/PT** | **2021-22** | **2022-23** | **2023-24** | |  |  |  |  |  | |  |  |  |  |  | |  |  |  |  |  | |  |  |  |  |  | |  |  |  |  |  |   **Table B:**  List **student FTE data** for the relevant programme/s:   |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | | **Programme title** | **FT/PT** | **Level 4** | **Level 5** | **Level 6** | **Level 7** | |  |  |  |  |  |  | |  |  |  |  |  |  | |  |  |  |  |  |  | |  |  |  |  |  |  | |  |  |  |  |  |  |   **TABLE C:**  List **completion data** for the relevant programme/s:   |  |  |  |  |  | | --- | --- | --- | --- | --- | | **Programme title** | **FT/PT** | **2021-22** | **2022-23** | **2023-24** | |  |  |  |  |  | |  |  |  |  |  | |  |  |  |  |  | |  |  |  |  |  | |  |  |  |  |  | | | |
| 1. Describe any trends and anomalies / matter of concerns regarding **enrolment** data (table A), including:  * *where programmes run at different campuses, please include reference to the different cohorts* * *reference to any relevant benchmarks/targets* * *any impact on managing student experience as a result of unusually low/high numbers?* | *Evidence provided to UoH* | *Action / Good Practice* |
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| 1. Describe any trends and anomalies / matter of concerns regarding **student FTE (population)** data (table B), including:  * *where programmes run at different campuses, please include reference to the different cohorts* * *reference to any relevant benchmarks/targets* | *Evidence provided to UoH* | *Action / Good Practice* |
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| 1. Describe any trends and anomalies / matter of concerns regarding **completion** data (table C), including:  * *where programmes run at different campuses, please include reference to the different cohorts* * *reference to any relevant benchmarks/targets* * *any actions relevant to increasing rates for future cohorts* | *Evidence provided to UoH* | *Action / Good Practice* |
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| **3. Marks, results and student outcomes** | | |
| 1. Provide **module result data** for each level of the programme   (may be necessary to append this to the report or **INSERT HERE**)   1. Describe any **trends and anomalies / matter of concerns regarding module data**, including:  * *any module/s that are significantly above or below expectation and any observations and action resulting from this* | *Evidence provided to UoH* | *Action / Good Practice* |
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| 1. **Programme Results** | | |
| |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | | **Honours programmes** | **Programme title** | **FT/PT** | **Student FTE** | **FAIL** | **3** | **2.2** | **2.1** | **1** | |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | | **Foundation / Masters programmes** | **Programme title** | **FT/PT** | **Student FTE** | **FAIL** | **PASS** | **MERIT** | **DISTINCTION** | |  |  |  |  |  |  |  | |  |  |  |  |  |  |  | |  |  |  |  |  |  |  | | | |
| 1. Describe any trends and anomalies / matter of concerns regarding **programme data**, including *any module/s that are significantly above or below expectation* | *Evidence provided to UoH* | *Action / Good Practice* |
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| 1. Describe any relevant issues or areas of reflection arising from **Programme Board of Examiner** minutes (e.g. rescaling) | *Evidence provided to UoH* | *Action / Good Practice* |
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| **4. External Examiner Report and Response Form** | | |
| 1. Discuss any examples of **Good Practice** identified by the External Examiner/s and how you **plan to develop these** further or **disseminate practice** to other programme teams within the institution | *Evidence provided to UoH* | *Action / Good Practice* |
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| 1. Discuss any **Areas for Development** identified by the External Examiner/s and **how you have responded** to these (i.e., what actions have you taken?) | *Evidence provided to UoH* | *Action / Good Practice* |
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| **5. Programme enhancement** | | |
| 1. Discuss any specific examples of **good practice and / or enhancement activities** relevant in the reporting that have had a positive impact upon the programmes | *Evidence provided to UoH* | *Action / Good Practice* |
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| **6. Programme curriculum maintenance (programme and/or module level)** | | |
| 1. Please indicate and explain any proposed changes to **Learning Outcomes and /or Programme Competencies** | *Evidence provided to UoH* | *Action / Good Practice* |
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| 1. Please indicate and explain any proposed changes to **assessment methods** | *Evidence provided to UoH* | *Action / Good Practice* |
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| 1. Please indicate and explain any proposed changes to **learning materials and learning resources** | *Evidence provided to UoH* | *Action / Good Practice* |
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| 1. Please indicate and explain and other **relevant modifications** proposed in the coming year | *Evidence provided to UoH* | *Action / Good Practice* |
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| **7. Key activity during the reporting year** | | |
| 1. Describe any recent **additional scrutiny of provision** in the reporting year e.g., revalidation events (e.g., Transforming Programmes), external accreditation visits or stakeholder forums   How have these been enacted and what has been the outcome?*(corresponding actions to go in the action plan)* | *Evidence provided to UoH* | *Action / Good Practice* |
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| 1. Did the **industrial action** impact upon the quality of provision and student experience, if so, how was this mitigated? |  |  |
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| **8. Programmes with a placement element** | | |
| 1. Discuss how placements are **embedded within the programme** and evaluate how the enable students to meet their intended learning outcomes | *Evidence provided to UoH* | *Action / Good Practice* |
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| 1. How does the institution **support the student and the placement provider** to ensure the placement is successfully completed?   *You might consider:*   * *How the placement provider is approved* * *Ongoing meetings with student/placement provider* * *Input to assessment* | *Evidence provided to UoH* | *Action / Good Practice* |
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| 1. Were there any **complaints** arising from the placements (provider, or students) during the reporting year, if so, were these dealt with? | *Evidence provided to UoH* | *Action / Good Practice* |
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| **9. Academic Contact (to be completed by the University of Hull Academic Contact)** | |
| Was **assessment task scrutiny** undertaken for the reporting year?  Were there any issues with this process?  Were they comparable to standards expected by the UoH home department? |  |
| Was **student output moderation** undertaken for the reporting year?  Were there any issues with this process?  Were they comparable to standards expected by the UoH home department? |  |
| Do you have any concerns regarding **student attainment** (see section 4 and 5 above) |  |
| Have you been given adequate opportunity to satisfy yourself that the partner institution **supports students** to an equivalent standard to that provided by UoH? |  |
| Note any **strengths or areas of good practice** worthy of wider dissemination.  Consider:   * + Innovative teaching practices   + Approach to programme/module delivery   + Use of VLEs   + issues raised within External Examiner report |  |
| **Other comments** |  |
| **Academic Contact name** |  |
| **Date** |  |

**10. AMREP Action Plan for Programme Enhancement**

RAG definitions:

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| --- | --- | --- | --- | --- | --- | --- | --- |
|  | Complete |  | Underway and on track |  | Some delays or problems |  | Major delay or problems |

*Where the need for action has been identified in the commentary, please include the details here:*

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| **Action /Good Practice (A/GP)** | **No.** | **Source/date/issue or area of good practice** | **Action** | **By whom** | **Deadline** | **Progress**  *Please include date* | **Update Status**  *RAG* |
| *EXAMPLE*  ***A*** | *1c* | *Student feedback – NSS 2032*  *45% of students satisfied with promptness of feedback* | *Publish assessment return dates for all coursework* | *Module leaders* | *Start of 2022/24 session* | *21 Oct 2023 – Return dates for all assessment components included in the module handbooks and being loaded onto the Moodle module shells* | *GREEN* |
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Please submit to [QSS-Partnerships@hull.ac.uk](mailto:QSS-Partnerships@hull.ac.uk)

This document should be used to inform the Institutional Review and Enhancement Report