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#### International Fees Payment Guide using the MyHull portal

To make a payment for a tuition deposit, tuition fees or accommodation fees you firstly need to log into the MyHull portal.

To pay a tuition deposit, select the My Applications tab.



Scroll down the page until you reach the deposit payment section and select 'Respond'.

Tuition Fee deposit				
The University charges a tuition fee deposit for postgraduate entrants holding an offer, and assessed by the University as paying fees at the 'overseas' rate. The deposit is £2000 towards the tuition fee. The Student Visa CAS will only be issued once the deposit has been received in full.				
Only one deposit is required. If you are liable to pay a deposit, and have applied for more than one course, pay the deposit against any of your chosen courses. This does not commit you to join any particular course.				
If your studies are funded by a University approved financial sponsor, then we will waive your deposit requirement, upon receipt of appropriate evidence (a financial guarantee).				
To pay your deposit, or to inform us of a sponsorship arrangement to waive your deposit requirement, please use the Respond button below.				
Status	Payment method	Amount (£)	Action	
Not paid	Online Payment	2000.00	RESPOND	

The University accepts the following payment methods:

- Credit/Debit Card if your card provider allows payment in GBP, select 'Online Credit or Debit Card' on the payment screen.
- Payments by Bank Transfer or non-GBP Credit/Debit Card- this is facilitated by Flywire on behalf of the University of Hull. To pay using these methods select 'Online Overseas Credit/Debit Card or Bank Transfer by Flywire'.

Welcome to the University of Hull deposit payment page		
You have applied to study MSc Business Management. A deposit is required of £2000. Please select a payment method below and complete this payment. You must pay this fee in order to complete your applic The quickest and easiest way to pay the deposit is using the first two options below.		
Payment Options		
Online Credit or Debit Card	SELECT	
Online Overseas Credit/Debit Card or Bank Transfer by Flywire	SELECT	
Pay by other method	SELECT	
More help and information is available at the Flywire website		

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### **Further Tuition and Accommodation Payments (during/after enrolment)**

Once you have started the online enrolment process, you would be able to make payments towards your tuition and accommodation fees. To do this, log in to the MyHull portal and select the My Finance tab.

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> Alerts		
> my Studies		
> my Enrolment		
My Finance		
> my Details		
➤ Talk To Us		

You will then find the below screen containing the details of fees to be paid. Select 'Make a Payment' to continue.

my Tuition Fee Liability						
Below you can see how much yo	our tuition fee is each year and who is liable fo	r payment.				
If you believe your tuition fees should be paid by a sponsor and they are not shown here, please upload a letter from your sponsor showing proof of sponsorship using the button below. We aim to process these within 7 working days and will update your account accordingly.					ithin 7 working days and will	
Academic Year	Course	Course Year	Enrolment Status	Tuition Fee	Tuition Fee Discounts	Your Liability
MAKE A PAYMENT VIEW RECEIPTS UPLOAD SPONSOR LETTER						

The University accepts the following payment methods:

- Credit/Debit Card if your card provider allows payment in GBP, select 'GBP Credit/Debit Card Payments' on the payment screen.
- Payments by bank transfer this is facilitated by Flywire on behalf of the University of Hull. To pay by bank transfer select 'International Currency Payments' on the payment screen.

	Student on-line fee payment
	Please select your payment method
	Please select your payment m thod*       O International Currency Payments
	More help and information is available at the Flywire website
1	If you cannot make a payment online, please visit the payment FAQs (https://sid.hull.ac.uk/faqs/Faq.aspx?code=507) for more information.
	Until we have received the first instalment you will not be able to complete enrolment.
	BACK SELECT

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### Nigerian Applicants/Students Only - How to benefit from the Central Bank of Nigeria's Form A Reduced Exchange Rates Using Flywire

Firstly, follow the above instructions to proceed to the Flywire payment screen and select to pay by bank transfer in GBP.

Select your preferred payme Best Price Guaranteed Subject to terms and Online Local Bank Transfer in NGN 8,473,802.00 N	nt method Debit/Credit in USD \$14,282.00 Supports: VISA
Important info	International Bank Transfer in Euros (EUR)  12.379,00 €  FX Info  FX Info
O Important Info      VISA      O Important Info     VISA     VISA	International Bank Transfer in US Dollars (USD) \$13,868.00 Important info ~
(	International Bank Transfer in British Pounds (GBP) £10,018.00 Includes £18.00 fee

(The above payment amounts are for illustrative purposes and your actual fees will be differing amounts.)

If you choose any option to pay in your local currency, this will appear to be much higher than the CBN rate offered to you. It is important that the GBP option is selected at this stage.

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Next you will be asked to enter the details of the payer. If your parents/sponsor are making the payment for you, enter **their** details here. If you are making the payment yourself, enter **your** details here.

Payer information			
I Please provide the details of the person whose card/bank account will be used to pay.			
(*) required field			
Email *	First name *		
Middle name	Family name *		
Address 1*	Address 2		
City *	State / Province / Region		
Zip code / Postal Code	+ 234 V Phone number *		
Receive text notifications on your payment status			
I would like to receive emails from Flywire about future discounts, promotions and offers I have read, understand, and agree to the Flywire Terms of Use and Privacy Policy			
	$_{ m NEXT}  ightarrow$		



Following this, you will need to confirm your student information to allow Flywire to provide this information to the University. You will need to confirm your first name, last name, student ID number (beginning 20 and is 9 numbers in length. This is not your applicant number), your date of birth and email address.

Information	for Hull SITS	
(*) required field Student Information		
Student ID *	First Name *	
Last Name *	Date of Birth *	Ë
Student Email Address *		
		NEXT $\rightarrow$

Once the above has been entered, you will be asked to review and confirm the information on the next screen.

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(The information entered on the previous screens will show where the black boxes appear.)

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Upon confirming the details, you will be presented with the information required to make the bank transfer using the CBN Form A process. Once Form A has been assessed by the CBN, they will use the 'Authorisation to Debit' form completed at the same time to send the funds in GBP to Flywire.

Once your funds reach Flywire, the payment is fully trackable and you will be able to see when the funds are delivered to the University. It is important to note that once funds are received they will show within the MyHull portal **2 working days later**. Please **do not** contact the Fee Collection Service until this time period has elapsed.

### Can I get further help completing the Flywire payment?

Yes. Flywire have live chat available 24/7 and in multiple languages to help students from all over the world. For help, visit <u>https://help.flywire.com/hc/en-us</u>. Live chat can be found by clicking prop in the bottom-right corner of the page.

#### What happens if I need a refund?

If your Visa was to be declined for any reason, firstly you should contact the PG Admissions office to request a refund. You can reach them on <u>pgadmissions@hull.ac.uk</u>.

In the event a refund is authorised, funds will be returned via Flywire to the account used to make the original payment. Please do not ask for the funds to be transferred to any other account as this request will not be granted due to UK money laundering legislation. Like the original payment, the refund would be fully trackable using Flywire and can be back in your account within 5 working days.

#### Do the University accept payments for personal living costs?

No. The University can only accept payments for tuition fees and on-campus accommodation. Any funds used for any other costs should not be sent to the University. If funds are received for any other purpose than those above, they would be returned to the original account via Flywire. Funds for personal costs should be sent to your UK account which can be opened shortly after your arrival in the country.

#### When do I need to make the payments?

A minimum payment of 34% of your annual tuition fee should be paid in order to complete the online enrolment process. Your deposit payment will be used towards the 34% but any remaining amount should be paid using the above process before enrolment can be completed. Following your deposit payment, further payments can be completed when the online enrolment process opens around 1 month before your course starts. Please consider that payments by bank transfer can take time to process, so it is important that the payment process is started promptly to ensure your enrolment is not delayed.

Once the minimum payment is met, the remaining fees can be paid in the 4<sup>th</sup> and 7<sup>th</sup> month of your course (33% and 33% of the annual tuition fee respectively).

### <sup>(学</sup> @ 查 录 № UNIVERSITY OF HULL I have further questions, who should I contact?

If you have questions regarding making your payments, please log an enquiry in the <u>MyHull portal</u> by selecting 'Talk to Us' and the 'Payment of Fees' category.

Other web pages or contact email addresses you may find useful are below:

University of Hull – <u>www.hull.ac.uk</u>

University Fees and Finance - <u>https://www.hull.ac.uk/choose-hull/study-at-hull/money/postgraduate-fees</u>

Scholarships and Awards - <u>https://www.hull.ac.uk/choose-hull/study-at-hull/money/scholarships-and-awards</u>

CAS Enquiries – <u>cas@hull.ac.uk</u>

Admissions Office – pgadmissions@hull.ac.uk