



# UNIVERSITY OF HULL

## Application for Pre-sessional English Language courses

Please complete in CAPITAL letters. All fields must be completed. There is no payment required with this form.

**Please read the attached guidance notes carefully and read the course dates and fees at [www.hull.ac.uk/efl](http://www.hull.ac.uk/efl).**

Ensure you apply in good time to allow for processing and making all necessary travel arrangements. If you need a visa to study you are strongly advised to apply by 1 August for September start.

**To apply for a course you must provide evidence of your current English Language proficiency level in all skills (reading, writing, listening, speaking), using an accepted test (see [www.hull.ac.uk/englishlanguage/requirements](http://www.hull.ac.uk/englishlanguage/requirements)).**

Full name (please underline your family name) (*note 1*)

Previous name (if any)

Title (Dr/Mr/Mrs/Miss/Ms etc):  
(Ensure your name here matches your passport)

Proposed start year (DD/MM/YY):

Date of birth (DD/MM/YY):

### Course choice (*note 2*)

#### University of Hull English Language (pre-sessional) Programme (UHELP)

Please tick (✓) **one** of the following options:

12 week (1 semester) ☐

24 week (2 semesters) ☐

36 week (3 semesters) ☐

Preferred start date:

September ☐ January ☐ June ☐

#### University of Hull pre-sessional summer study

Please tick (✓) **one** of the following options:

4 week course (starts August) ☐

8 week course (starts July) ☐

#### University of Hull English for academic purposes (taught in China)

Please tick (✓) **one** of the following options:

12 week EAP (starts June) ☐

8 week EAP (starts July) ☐

Do you wish to take the end of semester assessment?

Yes ☐ No ☐

The assessments are included in the fee for students who attend our English Language courses, but we need to know whether you intend to take the test. If you have a conditional offer degree that requires you to pass the English course you must take the relevant assessment.

**It is not possible to take the assessment without attending a course.**

#### Future study plans

Have you applied to study a degree at the University of Hull?

Yes ☐ No ☐

If yes, state your Applicant Code (if known):

☐ Hull conditional offer ☐ Hull unconditional offer

Please enclose a copy of your offer (if you have one)

## Personal details

**Permanent home address in own country (note 3)**  
(to be completed by all applicants)

CountryTelephone number:Own email

Male ☐ Female ☐ (*tick one only*)

Nationality (as on your passport)

### Dual nationality

Country of birth

If you have previously studied at the University of Hull please give your student number:

If you studied but don't know the number please tick ☐

Year of Study:

Address for correspondence/Agent address and company name  
(if applicable)

Country

I can receive correspondence at this address until

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Agent telephone numberAgent emailDate of birth (ensure this matches your passport)

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Skype address (if applicable)

### Do you need a Tier 4 student visa to study in the UK?

Yes ☐ No ☐

**Non UK national/EU nationals should enclose a copy of their passport. If you are a non UK/EU national and do not need a Tier 4 visa please supply a copy of your valid immigration document.**

### Previous Study in the UK (note 4)

Have you ever studied in the UK? Yes ☐ No ☐

If yes, you must complete the information below fully and provide any transcripts/confirmation of results where appropriate. If you have studied on any English language programmes please indicate the CFR level (ie C1, B2 etc).

From	To	Course name in full	CEFR level	College name

You should include all courses started (even if not completed) and any currently being studied.

**State your highest level academic qualification (eg A levels, degree) *(note 5)***

[illegible]

## Future plans/Personal Statement

Please tell us briefly (in about 30 words) why you wish to take the English Language course at the University of Hull.

## English language qualifications

To apply for this course you must provide evidence of your current Level of English. If you need a Tier 4 visa to study you must have a Secure English Language Test (SELT) approved by the UK Home Office. If you do not require a Tier 4 visa we may accept other evidence of your English level.

**Please enclose a copy of your latest test results.**

## Funding your course *(note 6)*

(Tick one box)

Self-financing ☐ Sponsor ☐

Name and address of sponsor (if applicable)

## Disability support

Select from the list (note 7) the code that applies to you A B C D E F G H I J

Further details or disability/special needs for information that would be helpful in determining study support needs.

## Criminal convictions *(Note 8)*

Yes ☐ No ☐

## Ethnic origin *(note 9)*

## Nomination of third party contact *(note 10)*

The University will not discuss your application with any other person without your prior written consent. Below you may wish to give authority for the University to liaise with another person in relation to your application for admission (for example you may ask that person to collect letters from the Admissions Service). Remember to tell the Admissions Service of any other person with whom you wish the University to liaise in the future. The University will ask that person to prove their identity.

Title (Dr/Mr/Mrs/Miss/Ms/etc)	Full name
Address:	Telephone number
	Email

## Declaration

I have read and understood the notes for completion of this form. I confirm that the information given on this form is true, complete and accurate to the best of my knowledge and that no information requested or other relevant information has been omitted. I accept that, if I do not fully comply with these requirements the University of Hull reserves the right to cancel my application/registration and that I shall have no claims against the University in relation thereto. I agree to inform the University (and partner institution where appropriate) if any details change after submission of this form. If accepted to study on a University of Hull programme I agree to abide by the Statutes, Regulations and Ordinances of the University of Hull in force throughout the period of study (available at [www.hull.ac.uk](http://www.hull.ac.uk)).

I agree that if I need the University to sponsor a Tier 4 visa, my data will be provided to the UKVI in accordance with Tier 4 Policy at the time.

The university may ask our trusted partners, international agents, counsellor, academic partners to contact you directly if we think they will be able to assist you with your application and provide useful information before your arrival at the University of Hull. To do this we will share your personal data with them. By signing below you are agreeing to this. Please tick here if you do not wish to be part of this service [ ].

Applicant's Own Signature:

Date:

Details of the University's Privacy Statement are available at [www.hull.ac.uk/privacy-statement](http://www.hull.ac.uk/privacy-statement)

### Remember to enclose all relevant documents

- ☐ Copy of passport\* or immigration document (non EEA/EU/UK nationals). Include a copy of the passport that you will use to travel to the UK to study (if you have one). If your name on the passport does not match the name on your education certificates we will also require evidence of any name change.
- ☐ If already in UK - copy of visa.
- ☐ Your latest IELTS English language proficiency test and details of any course you are now taking (including details of the level of the course).
- ☐ Copy of degree offer (if applicable).
- ☐ Copy of sponsorship (if applicable).
- ☐ Copy of certificate of previous highest academic qualification. Previous UK study - ie transcripts/confirmation of results.

\* If you do not have a passport yet please submit without this. Not submitting a passport copy at this stage will not delay consideration of your application.

## Please remove these notes and keep them for your reference

### Guidance on completion of the application form

#### **Note 1** Full Name

Enter the name you wish to be known by throughout your university programme and to be on any certificates. This is the name used on any offer letter and changes cannot be made later. Use the full name shown on your passport (if you have one). Enclose evidence of your name change if any documents are in a former name.

#### **Note 2** Course Choice

See course details and fees at [www.hull.ac.uk/efl](http://www.hull.ac.uk/efl). Remember that if starting at IELTS 4.5 you are likely to need 3 semesters to reach IELTS 6.0.

#### **Note 3** Permanent Home Address

International students must give an address in their home country even when applying via an agent office.

#### **Note 4** Previous study in the UK

This information is essential if you will need a Tier 4 Visa to study. There are maximum lengths of time that someone can be in the UK as a Tier 4 student. Include any academic or English language course you have taken. The University has to tell the Home Office whether or not each Tier 4 student has studied in the UK and the level studied, so you must give a full record of previous study.

#### **Note 5** Academic Qualification

Please tell us the highest academic qualification you have eg Masters Degree, BTEC Diploma, Bachelor Degree. For qualifications taken outside of the UK give the exact title of the award – do not try to convert it to the UK system.

#### **Note 6** Funding your course

Please do not apply unless you are confident in getting the money to cover tuition fees, any other course expenses and living costs. Please indicate who you expect to pay your tuition fees. All offers are subject to the applicant having funding for their studies.

‘Self-financing’ means you will be financed from your own or other private resources and will pay your tuition fees when you register.

‘Sponsor’ means that you know that a government, public body or industrial company will be responsible for the direct payment of your tuition fees. Please give the name and address of that body. Before registration you will be required to provide written confirmation from your sponsor that they will pay your tuition fees for that session. You will not be permitted to register without advance written confirmation of your sponsorship or payment of fees.

If you have any queries about funding or payment of fees, please contact the Tuition Fees Section of the Student Financial Services Office, telephone +44 1482 465674.

#### **Note 7** Disability Support

Please select the code that is applicable to you.

- A No disability
- B You have a social/communication impairment such as Asperger's Syndrome/other autistic spectrum disorder
- C You are blind or have a serious visual impairment uncorrected by glasses
- D You are deaf or have a serious hearing impairment
- E You have a long standing illness or health conditions such as cancer, HIV, diabetes, chronic heart disease or epilepsy
- F You have a mental health condition, such as depression, schizophrenia or anxiety disorder
- G You have a specific learning difficulty such as dyslexia, dyspraxia or AD(H)D
- H You have physical impairment or mobility issues, such as difficulty using your arms or using a wheelchair or crutches
- I You have a disability or impairment or medical conditions that is not listed above
- J You have two or more impairments and/or disabilities medical conditions

So that we may assist you and advise on appropriate opportunities we invite you to declare here whether you have a disability. If you do not complete this section the University will have to assume that you have no disability.

This information will be passed to the University's Wellbeing Team and the academic department concerned so that they will be aware of your needs if you are offered a place. If you have any specific concerns about the support you might need please tell us now. You may enclose a separate confidential letter to the Wellbeing Team if you prefer.

## Please do not return this sheet to the University

### **Note 8** *The Criminal Convictions Declaration and Risk Assessment Process*

The University has a risk assessment process designed to reduce the risk of harm or injury to members of the University population caused by the criminal behaviour of any student. We therefore need to know about any relevant criminal convictions that an applicant has. Tick 'yes' only if you have a relevant criminal conviction as explained below.

Relevant criminal convictions are only those convictions for offences against the person, whether of a violent or sexual nature, and convictions for offences involving unlawfully supplying controlled drugs or substances where the conviction concerns commercial drug dealing or trafficking. Convictions that are spent or are 'protected' as defined by the Rehabilitation of Offenders Act 1974 (Exceptions) order 75 (as amended by SI 2013 1198) are not considered to be relevant and you should not reveal them (however see next paragraph).

If you are applying for a programme in teaching, health, social work and/or any other programme or research involving working with children and/or vulnerable adults, you must tell us about all criminal convictions, including spent sentences, and cautions (including verbal cautions) and bind over orders. For those programmes, you may later be required to have an enhanced Disclosure and Barring Service check ([www.homeoffice.gov.uk/dbs](http://www.homeoffice.gov.uk/dbs)).

If you are serving a prison sentence, give the prison address as your correspondence address and obtain a reference from a senior prison officer to support your application. Applicants who declare a criminal conviction will not automatically be excluded from the application process but the University will activate the risk assessment process (details of which are available from the Admissions Service) and we will ask for further details before reaching a decision on your application.

If you are convicted of a relevant offence after you have applied, you must inform the Admissions Service immediately in order for the risk assessment process to be followed.

### **Note 9** *Ethnic origin*

The University is required by HESA (Higher Education Statistical Agency) to collect this information for statistical purposes. Information on ethnicity will not be used in reaching a decision on the outcome of your application, nor will HESA publish any personal information about you. Please insert the code from the list below that best describes you:

- 10 White
- 11 White (British)
- 12 White (Irish)
- 13 White (Scottish)
- 14 Irish Traveller
- 15 White (Welsh)
- 19 Other White background
- 21 Black or Black British - Caribbean
- 22 Black or Black British - African
- 29 Other Black background
- 31 Asian or Asian British - Indian
- 32 Asian or Asian British - Pakistani
- 33 Asian or Asian British - Bangladeshi
- 34 Chinese
- 39 Other Asian background
- 41 Mixed - White and Black Caribbean
- 42 Mixed - White and Black African
- 43 Mixed - White and Asian
- 49 Other Mixed background
- 80 Other ethnic background
- 90 Not known
- 98 Information refused

### **Note 10** *Data Protection/Alternate Contact*

In accordance with the UK data protection legislation the University will not discuss your application with any other person without your prior written consent. If you wish, in advance, to give authority for the University to liaise with another person in relation to your application on your behalf (for example if you ask another person to collect letters from the Admissions Service) you must advise us. That person will be asked for identification by the University. You should ensure that they have your details, including your full name as written on your application form, the programme you have applied for and your applicant code.

**The Equal Opportunities Code of Practice for Admissions is available at [www.hull.ac.uk](http://www.hull.ac.uk)**

### **Returning the form to the University**

**You are advised to keep a copy of your form, these notes and any supporting documents.**

Please return this form, with any additional relevant documents to:

Admissions Service (Partnerships Team)  
University of Hull  
Hull, HU6 7RX  
UK

E [eflapplications@hull.ac.uk](mailto:eflapplications@hull.ac.uk)