Student Use of AI

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- The University has adopted the principles of Designing for Diverse Learners, and all policy documents should be written with reference to these principles. Further information is available at the **Designing for diverse learners website**.

- An Equality Impact Assessment (EIA) must be considered for all new and amended policies. Further information is available from the **EIA section of SharePoint**.

- This document is available in alternative formats from **policy@hull.ac.uk**.

- All printed or downloaded versions of this document are classified as uncontrolled

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1 Introduction

1.1 This policy explains how to use Artificial Intelligence (AI) responsibly in your assessments at the University of Hull, including tools like ChatGPT that can generate text, images, and more. For more details on AI, check out our SkillsGuide. The main goal of this policy is to ensure that AI is used ethically, transparently, and fairly, so you can benefit from it while still upholding academic standards.

University assessments require you to develop your own answers, resources, products, solutions and work. You are the creators of new works and knowledge. Working with integrity means that within assessments you acknowledge when the ideas and work of others have been used through the use of references and quotation marks and that work that is submitted for assessment is authored by you and has not been completed on your behalf.

This policy document explains how to use AI in a responsible way in your university work. If you fail to follow this guidance there is a risk that your work may be considered an instance of academic misconduct. This guidance should be read alongside the Academic Misconduct Regulations.

2 AI Guidance

2.1 Before you decide to use AI in your academic work, keep the following in mind:

- Academic Integrity: Using AI is like using any other source—if you don't acknowledge it, it's plagiarism. All work you submit should be your own.
- Accuracy: AI can sometimes produce information that seems believable but is actually incorrect. Even the references it generates might be fake or wrongly interpreted. Always double-check and critically review any factual information produced by AI.
- Ethics: AI can generate content from text or images without the original creator's consent, raising ethical issues about creativity and authorship.
- Bias: AI tools may reflect biases present in the data they were trained on, and they often don't rely on impartial or peer-reviewed sources.
- Data Privacy/Security: Information you provide to an AI tool might be stored and used by others, so avoid sharing personal or sensitive details with AI.

3 AI in Assessment

3.1 If you're thinking about using AI tools for your assessments, check with your module leader and the assessment brief to see if it's appropriate for that specific task.

In some cases, you might be asked to use AI directly. These assignments will be clearly marked with instructions on what is allowed. For example, if you're working on a research thesis, discuss the use of AI with your supervisor.

Unless specified otherwise, you can use AI to:

- Get a general structure for an essay, presentation, or other work as a starting point

- Suggest corrections for spelling and punctuation
- Help with research by providing an overview of a topic (just remember to reference it if you use it in your work)

However, unless you have explicit permission, you cannot use AI to:

- Write or rewrite your work for you
- Paraphrase someone else's work without proper citation
- Create images or code without acknowledging the source
- Contribute to a viva or exam that is invigilated
- Perform research tasks, such as generating data or acting as a source of factual information, without acknowledging the source

4 How to Acknowledge the Use of AI

4.1   If you've been given permission to include AI-generated content in your work, the University's AI SkillsGuide provides instructions on how to reference it.

If you've used AI in another way, check your assignment brief or speak to your module leader to find out how to acknowledge this. You might need to make a general statement about your AI use or include details of the prompts you used.

5 Version control

Version	Author	Date approved	Relevant sections
1 00	Head of Teaching Excellence Academy	12 March 2025, Senate	New