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| **Guidance to Support the Approval of Admission Entry Requirements**  New Programmes |

While the new programme Development Consent process is managed through Education Planning Committee (EPC), it is the Recruitment, Conversion and Strategy Group (RCSG) (Chair: PVC Education) that considers and approves entry requirements.

When proposing a programme for Development Consent the academic area must also provide its proposal for RCSG consideration for any entry criteria that are different from the normal default position that is set out below. A clear rationale for proposing any non-standard requirements, supported by appropriate sector analysis or external criteria, must be provided to RCSG using the template form – <link when available>.

As a programme cannot be advertised until Development Consent has been confirmed by EPC and any exceptions to the below highlighted standard entry requirements have been approved by RCSG, the entry requirements proposal should be completed at the same time as the Development Consent application.

The Secretary of RCSG will inform Quality Governance and the proposer when RCSG approval has been given.

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| Normal Criteria | |
| This is the default position that will be adopted if no proposal is made and approved for alternatives. These apply to programmes using any mode / location[[1]](#endnote-1) of delivery. The norms are given as the common UK standard; equivalences will be applied for other qualifications. | |
| **Postgraduate Taught/Research**:  ***(all awards at Level 7 or above)*** | 2.2 Hons degree (UK standard) in any degree discipline |
| **Undergraduate degree:** | 112 Total UCAS tariff points (with 80 points from 2 or more A- levels or equivalent qualifications) in any subject combinations  Pre-certificate stage entry: 80 total UCAS tariff points |
| **English language proficiency:** | IELTS 6 with all skills at least 5.5 |
| **Level 2 (GCSE or equivalent):** | No requirement |
| **Interview:** | No requirement |
| **Reference:** | 1 recent (normally academic unless not in recent study) |
| **Pre-offer test/essay/sample of work:** | No requirement |
| **Professional body membership:** | No requirement |
| **Relevant work experience:** | No requirement |
| **Health Check:** | No requirement |
| **Disclosure and Barring Service checks:** | No requirement |
| **Centralised offer making by the Admissions Service for applicants that fulfil the stated criteria** | Admissions Service will make offers centrally referring only query cases or likely rejects to the Academic Unit |

1. Excluding validated programmes [↑](#endnote-ref-1)