**QUALITY SUPPORT SERVICE**

**Consolidated Quality and Standards Update**

**Academic Year 2024-25**

This document shows all the changes to the University’s Quality and Standards Framework during academic year 2024-25.

**Quality and Standards Framework Developments**

Feedback on this document is welcomed and should be sent to Lisa Tees (L.Tees@hull.ac.uk)

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#  APPROVED AMENDMENTS TO THE QUALITY AND STANDARDS FRAMEWORK

**ASSESSMENT**

| **Quality Handbook** | **Details** | **Implementation** |
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| **University Code of Practice: Assessment Procedures**  | As part of the UoH 5-year cyclical review of its quality and standards framework, the University has revised its Code of Practice.The main revisions include:* Updated committee structures and named service areas.
* Reorganisation of the code.
* Addition of definition of key terms – section 2.
* Addition of assessment principles – section 3.
* Assessment Tariff reframed as assessment expectations including the removal of defined word lengths – section 4.
* Addition of assessment task scrutiny to align to the Code of Practice External Examining – section 4.
* Inclusion of a section on conduct of assessments (submission processes and issues) – section 6.
* Clarify that the 20 working days is counted from the deadline, not submission date (8.2).
* Addition of overlength penalties – section 9.
* Moderation/Second marking changed to Internal Evaluation including the modification and clarification of the moderation sample – section 12.
* Second marking only required for dissertations or equivalent (12.23).

Please note this will be uploaded to the website shortly.Education Committee, July 2025 | Implementation: **Sept 2025**Application to collaborative provision: mandatory |
| **Regulations** **Governing the Investigation and Determination of Concerns about Fitness to Practise** | The University has revised its Regulations: Investigation and Determination of Concerns about Fitness to Practise.The regulations have been reviewed by a UoH working group as part of the 5-year review of the Quality and Standards framework. The revised regulations reflect the experience and advice of group members and the best practice and advice from the OIA.Revisions include:* A significant revision to streamline the process, reduce delays, and improve transparency and fairness.
* The process is explained from the start of an exploration of a concern, to the potential end point of an appeal ruling. Relevant text from the Code of Practice Academic Appeals is used within the document.
* Makes clear that the processing and decision-making related to appeal submissions should be outside of the faculty to ensure impartiality.
* The Student Cases Committee (SCC) will no longer act as a panel but will serve as a gatekeeper, checking appeal validity and suitability for informal resolution.

Education Committee, May 2025Senate, June 2025\*\*Additional documents will be uploaded to the website from 01 September to support these regulations.  | Implementation: **Sept 2025**Application to collaborative provision: mandatory |

**COLLABORATIVE PROVISION**

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| **Quality Handbook** | **Details**  | **Implementation**  |
| **University Code of Practice:**  **Production of Transcripts of Academic Record for students on collaborative programmes** | As part of the UoH 5-year cyclical review of its quality and standards framework, the University has revised its Code of Practice: Production of Transcripts of Academic Record for students on collaborative programmes.The code has not been under substantial review since 2016. Therefore, much of the editing is to bring the code into line with current university structures and updating of language.Education Committee, Feb 2025 | Implementation: **immediate**Application to collaborative provision: mandatory |

**PROGRAMME DEVELOPMENT and MANAGEMENT**

| **Quality Handbook** | **Details** | **Implementation** |
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| **University Code of Practice: New Programmes**  | As part of the UoH 5-year cyclical review of its quality and standards framework, the University has revised its Code of Practice: New Programmes.The code has been updated to reflect the activity of the Strategic Portfolio Board (SPB) in respect of approving the business case for new programmes (paras 9.4-9.6). Development consent will be granted by SPB following approval of a Concept Proposal and subsequent development and approval of a business case.Proposals relating to the Federation of Colleges will be considered and approved by the Collaborative Provision Committee. All other on campus and collaborative provision, including TNE, follows the process for on campus provision.Other revisions include:* 3.2 – rewording of ‘Language of Delivery’ to aid understanding.
* 9.3 – clarifies the Federation of Colleges and TNE process approach.
* 9.4 – reference to ‘Process Overview’ rather than ‘On Campus’, in line with 9.3.
* 11.2 and throughout – changes Full Approval Panel to Academic Approval Panel to make clear the purpose and ownership of this.
* 11.5 – a change from a paragraph to a note (11.11).
* removal of ‘On Campus’ in the Glossary of Terms.

Education Committee, Feb 2025 | Implementation: **immediate**Application to collaborative provision: mandatory |
| **Major/Minor modifications – definition document** | The University has updated its definitions for major/minor modifications.Following the governance re-structure, it has been necessary to identify which major modifications impact on the business case for a programme and therefore need to be approved by the Strategic Portfolio Board. Such proposals may also need to be considered by Education Committee, which may or may not be on the recommendation of a University Academic Approval Panel.A flow chart has been prodcued to note the approval routes for modifications. Available on [SharePoint](https://hullacuk.sharepoint.com/Services/QSS/SitePages/Modifications%20Post%20Approval.aspx) together with the revised list of definitions.Education Committee, Feb 2025 | Implementation: **immediate**Application to collaborative provision: mandatory |
| **University Code of Practice: Modifications to Programmes of Study** | The University has revised its Code of Practice: Modifications to Programmes of Study to reflect the agreed definitions, process and governance arrangements.Education Committee, March 2025 | Implementation: **immediate**Application to collaborative provision: mandatory |

**PROGRAMME REGULATIONS**

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| **Quality Handbook** | **Details**  | **Implementation**  |
| **University Programme Regulations: Honours Degrees**  | The University has revised its programme regulations Honours Degrees to include a ’0’ stage weighted year for those programmes which have exchange/study abroad opportunities (para 29). The ‘0’ stage weighted year is only permissible where the year abroad is not an integrated part of the programme.\*\*These are to be uploaded to the website.Education Student Experience Committee, Oct 2024Senate, Nov 2024 | Implementation: **Sept 2025**Application to collaborative provision: mandatory |
| **University Code of Practice: Boards of Examiners**  | The University has revised its Code of Practice: Boards of Examiners to confirm that programme boards are not required to be anonymous (para 6.7).This will allow errors to be spotted, students to be supported through reassessments and difficult progression scenarios resolved quickly and smoothly. It will also allow areas to celebrate the successes of their students. Module boards will remain anonymous.  Education Student Experience Committee, Oct 2024\*\* please note from September 2025 and in alignment to the revised Code of Practice Assessment Procedures, the marking of student work does not need to be anonymous. This Code will be updated and reuploaded to the website. | Implementation: **January 2025**Application to collaborative provision: mandatory |

**RESEARCH DEGREES**

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| **Quality Handbook** | **Details**  | **Implementation**  |
| **Research Degree Provision** | The following have been revised for the new academic year:* PhD by Published Work
* PhD by Thesis Standard Route
* PhD by Thesis Non-Standard Route
* PhD by Thesis - Distance Learning
* PhD by Thesis White Rose Standard Route
* Integrated PG Cert PhD by Thesis White Rose
* Masters by Thesis
* Code of Practice - Postgraduate Research Students

**NEW*** Doctor of Education by Academic Professional Practice (EdPracD).

Senate, June 2025 | Implementation: **Sept 2025**Application to collaborative provision: for information |

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## STUDENT INFORMATION

| **Quality Handbook** | **Details** | **Implementation** |
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| **AI Student Use Policy** | The university has developed a policy to guide students with the use of AI in assessments.The policy explains how to use Artificial Intelligence (AI) responsibly in assessments, including tools like ChatGPT that can generate text, images, and more. The main goal of the policy is to ensure that AI is used ethically, transparently, and fairly, so students can benefit from it while still upholding academic standards.Education Committee, Feb 2025Senate, March 2025 | Implementation: **immediate**Application to collaborative provision: for information  |
| ***NEW* University Code of Practice: Student Withdrawal** | The University has introduced a new Code of Practice: Student Withdrawal. The Code confirms the different circumstances in which a student could be withdrawn from the University and clarifies the post-withdrawal responsibilities of the Institution.  The code also contains a section to confirm current practice in some areas of withdrawing students because of non-engagement pending a wider review of the Student Attendance and Engagement Policy. The document also clarifies withdrawal because of tuition fee debt. A knowledge article for students will be developed to outline what they should do if they are thinking about withdrawing which will encourage them to talk to their supervisor, and direct students to the MyJourney module for more information.Education Committee, Feb 2025 | Implementation: **immediate**Application to collaborative provision: not mandatory |
| **University Regulations and Procedures for the Investigation and Determination of Complaints by Students** | The University has revised its Regulations and Procedure for the Investigation and Determination of Complaints by Students.The references to ‘formal’ and ‘informal’ complaint stages have been removed from the regulations to provide clarity for both staff and students. The three distinct stages are now proposed to be: Stage 1 – Local ResolutionStage 2 - ComplaintStage 3 – University Review.Please note this will be uploaded to the website post Senate (August 2025).Furthermore, under Stage 3 University Review, point 14.6 has been amended to explicitly include that requests for review received without supporting evidence may be automatically rejected.Education Committee, Jan 2025Senate, March 2025 | Implementation: immediateApplication to collaborative provision: mandatory |
| **Student Pregnancy and New Parent Policy** | The university has reviewed its Student Pregnancy and New Parent Policy. The policy was first introduced in 2021. This review aligns the policy with sector best practices, incorporating insights from student feedback and the experiences of advisors and academics who have managed related cases. The proposed updates aim to enhance clarity, efficiency, and effectiveness in supporting both staff and students.Key Changes include:* Naming convention. Updated to ‘Student Pregnancy and New Parent Policy’ throughout.
* Reference to regular meetings as part of the plan.
* Specific team names have been removed and replaced with ‘Student Wellbeing’, to keep in line with the single service approach.
* In line with the government guidance, policy updated to 2 weeks leave for the partner of the person giving birth. This can be taken consecutively or within the first 52 weeks since the birth.
* In addition to the option to suspend, 2 weeks leave also available to a student who becomes a new parent through adoption and those who have suffered a stillbirth or miscarriage.

Available on SharePoint - University Policy DirectoryEducation Committee, Jan 2025Senate, March 2025 | Implementation: immediateApplication to collaborative provision: not mandatory |
| **University Code of Practice: Personal Supervision** | The University has revised its Code of Practice: Personal Supervision.Please note this will be uploaded to the website shortly.Education Committee, July 2025 | Implementation: **Sept 2025**Application to collaborative provision: for information |

**HOUSEKEEPING**

| **Quality Handbook** | **Details** | **Implementation** |
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| **Student handbooks for Collaborative Provision (UG and PG)** | The university has updated its student handbooks for Collaborative Provision for academic year 2025-26. Revisions include:* Updates to committee structures.
* Revisions to Section 15 – Overlength Assessment - to align to university Code of Practice Assessment Procedures.
* Minor amends to Section 15 - Penalties for Late Submission - to align to university code of Practice Assessment Procedures.
* Amends Section 18 - how to access results.
* Minor amends to Section 19 - Academic Misconduct
 | Implementation: **2025-26**Application to collaborative provision: mandatory |

**OTHER**

| **Quality Handbook** | **Details** | **Implementation** |
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| **Policy and Procedure in the Event of a Student Death or Serious Harm** | The University has revised its Policy and Procedure in the Event of a Student Death or Serious Harm. Key changes include:* The explicit inclusion of serious harm alongside student death.
* The addition of guidance relating to memorials.
* The addition of a Serious Incident Review process.
* Revised section on students studying abroad or on placements.

Education Committee, May 2025Senate, June 2025 | Implementation: immediateApplication to collaborative provision: for information |
| **Code of Student Conduct** | The Code has been reviewed to ensure alignment to the Freedom of Speech guidance (effective from August 2025). Changes are applicable to para 4.8. The Code has also been aligned with the Office for Student Condition E6: harassment and sexual misconduct (effective from August 2025). Changes are applicable to para 4.9.  | Implementation: **immediate**Application to collaborative provision: for information |

| **Quality Handbook** | **Details** | **Implementation** |
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| **University Student Disciplinary Regulations** | The university has reviewed its Student Disciplinary Regulations. A number of complex cases involving legal representation has led to this review of the regulations. The review also included revisions to the Student Code of Conduct which noted ‘topical pieces’ from recent cases such as touching someone without consent (grabbing, pulling and holding) and throwing items at or pouring items over another person.The regulations have been updated to reflect several structural changes and associated role changes. Available within UoH Key Documents. Education Committee, Jan 2025Senate, March 2025 | Implementation: **immediate**Application to collaborative provision: not mandatory |
| ***NEW* Student Financial Awards (SFAs)** | The University has introduced a new Student Financial Awards policy.Student Financial Awards (SFAs) encompass all payments to students, including bursaries and student hardship funding as well as fee waivers and stipends.The policy has been drafted to guide the management of SFAs under a centralised model. The policy outlines:* the types of SFAs offered by the University
* roles and responsibilities for proposing, approving, implementing and administering SFAs
* guidelines for advertising, awarding and payment of SFAs
* how continuation, withdrawals and suspensions would be managed
* guidance on appeals; and
* tracking and monitoring requirements.

The policy formalises current practices and introduces a new principle to limit eligibility to one scholarship or bursary, and one fee discount at any given time.Available on SharePoint – University Policies.Education Committee, Feb 2025Senate, March 2025 | Implementation: 31st March 2025Application to collaborative provision: not mandatory |

## HOUSEKEEPING

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| **Quality Handbook** | **Details**  | **Implementation**  |
| **University Code of Practice:**  **Standardised Module Review Process, Mid-Module Review and Module Evaluation Questionnaires** | At the November 2024 meeting of the Education Student Experience Committee (ESEC) a minor amendment was made to the Code to make clear that there was a temporary suspension to para 8.2 in relation to the release of module reflection reports.However, an error was made here. The temporary suspension should have also applied to para 6.2. Therefore, adjustments have been made to both paras 6.2 and 8.2 within the code.Education Committee, Feb 2025 | Implementation: **immediate**Application to collaborative provision: not mandatory |
| **Student handbooks for Collaborative Provision (UG and PG)** | The university has updated its student handbooks for Collaborative Provision for academic year 2025-26. Revisions include:* Library information – minor additions.
* Amendments to the application of ‘Late Penalty’ within Assessment.
* Minor revisions to Academic Misconduct.
* Revisions to repeat year in order to align to university regulations.
* Hull University Student Union - minor additions.
* Replaces learning outcomes with programme competencies.
 | Implementation: **2025-26**Application to collaborative provision: mandatory |

**UNIVERSITY OF HULL QUALITY AND STANDARDS FRAMEWORK**

**This document is available in alternative formats from the
Quality Support Service****quality@hull.ac.uk**