**QUALITY SUPPORT SERVICE**

**Quality and Standards Update**

**Academic Year 2023-24**

This document shows all the changes to the University’s Quality and Standards Framework during academic year 2023-24.

**Quality and Standards Framework Developments**

Feedback on this document is welcomed and should be sent to Lisa Tees (L.Tees@hull.ac.uk)

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#  APPROVED AMENDMENTS TO THE QUALITY AND STANDARDS FRAMEWORK

**ASSESSMENT**

| **Quality Handbook** | **Details** | **Implementation** |
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| **University Code of Practice: Assessment Procedures**  | The University has revised its Code of Practice for Assessment Procedures. This is a minor revision to re-introduce an amendment to ensure that work does not fail due to the application of late penalties alone (para 9.3d i and ii).Education Student Experience Committee, May 2024 | Implementation: **Sept 2024**Application to collaborative provision: mandatory |
| **University Regulations governing Academic Misconduct** | As part of the UoH 5-year cyclical review of its quality and standards framework, the University has revised its Regulations governing Academic Misconduct.The regulations have been significantly revised to ensure additional clarity. Revisions include but are not limited to: * clarity of definitions (2).
* inclusion of false authorship (including AI) (2.7).
* inclusion of research ethical misconduct (2.9).
* makes explicit where regulations differ to research degrees.
* reintroduces a developmental caution (5.4).
* references the UoH Academic Integrity Course (5.5).
* penalties rephrased for clarity (6).
* revisions to penalties for research degree provision (7).
* revisions to attendance at panel meetings (9).
* 3rd party allegations (4.4).
* Revoking awards (4.10).

Education Student Experience Committee, May 2024Senate, June 2024 | Implementation: **Sept 2024**Application to collaborative provision: mandatory |
| **University Code of Practice: Assessment Abroad** | The University has revised its Code of Practice for Assessment Abroad.Revisions include:* The timeframe for requesting assessment abroad (3.1).
* The arrangements for assessment abroad (6.7).
* Requirement for ID (7.2).

Education Student Experience Committee, April 2024 | Implementation: **Sept 2024**Application to collaborative provision: mandatory |
| **University Code of Practice: Recognition of Prior Learning (RPL)** | The University has revised its Code of Practice for Recognition of Prior Learning (RPL). The regulations have been significantly revised to ensure additional clarity. Revisions include but are not limited to: * Confirms that ‘student’ includes apprentices, trainees and other learners (1.3).
* Highlights potential additional limitations where a programme is regulated (4.2).
* Amendments to RPL maxima table.
* Re-enforces the requirement for specialist input to decisions relating to applicants for regulated programmes (6.3).
* Introduces a section on fraudulent applications (6.16-6.17)

Education Student Experience Committee, April 2024 | Implementation: **Sept 2024**Application to collaborative provision: mandatory |

**COLLABORATIVE PROVISION**

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| **Quality Handbook** | **Details**  | **Implementation**  |
| **University Code of Practice: Recognised Teacher Status** | As part of the UoH 5-year cyclical review of its quality and standards framework, the University has revised its Code of Practice: Recognised Teacher Status.The code has been significantly revised to ensure additional clarity. Revisions include but are not limited to: * Clarification of the scope of activities requiring RTS (2).
* Allowance of staff who are not employed by the University, or a partner institution, but teach on a UoH programme to apply for RTS (2.2).
* Clarifies the approval for RTS to be considered by the Associate PVC Education where the relevant programme is not owned by a specific faculty (4.10).
* General editing to align to University standard style for Code of Practice / Regulation terminology.

Education Student Experience Committee, May 2024 | Implementation: **Sept 2024**Application to collaborative provision: mandatory |
| **University Code of Practice for Review, Renewal and Termination of Academic Partnerships** | The University has revised its Code of Practice for Review, Renewal and Termination of Academic Partnerships. Revisions include:* Partnerships are now to be known as ‘Educational Partnerships’ and not ‘Academic Partnerships.’
* Inclusion of partnership levels to ensure clarity regarding the difference between activity at each level (para 1.3).
* Notes that International partnership review at levels 1 and 2 must be submitted to EPC for approval (para 3.2).
* Inclusion of information about the scope of periodic partner review process (para 3.4).

Education Student Experience Committee, June 2024 | Implementation: immediateApplication to collaborative provision: mandatory |
| **University Code of Practice: Devolution of Admissions** | As part of the UoH 5-year cyclical review of its quality and standards framework, the University has revised its Code of Practice: Devolution of Admissions.The code has not been under substantial review since 2008. Therefore, much of the review has been to bring the code into line with current university structures and updating of language, including:* Confirm the role of EPC in the approval and monitoring of the devolved powers.
* Confirm arrangements for changes to entry requirements at Clearing.
* Confirm the appropriateness of the policy via annual review (AMREP) and the partner audit process.

Education Student Experience Committee, July 2024 | Implementation: **Sept 2024**Application to collaborative provision: mandatory |

**PROGRAMME DEVELOPMENT and MANAGEMENT**

| **Quality Handbook** | **Details** | **Implementation** |
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| **University Code of Practice: Validity and Relevance**  | The University has reintroduced its University Code of Practice: Validity and Relevance.The Code has been revised to ensure that:* It reflects OfS expectations (especially B1) to ensure that *students receive a high-quality academic experience including each higher education course to be up-to-date and for each higher education course, as appropriate to the subject matter of the course, requires students to develop relevant skills*.
* Reflects QAA expectations to ensure the university *regularly reviews and enhance its provision, to ensure courses and wider services remain fit for purpose and to take account of changing circumstances, demands and pedagogical developments*.
* Reflects UoH Education Strategy (2020-25).
* Includes reference to UoH Developmental Engagement with Subjects (DES) and Continual Monitoring, Evaluation and Enhancement (CMEE) processes.

Education Student Experience Committee, July 2024 | Implementation: **immediate**Application to collaborative provision: mandatory |

**PROGRAMME REGULATIONS**

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| **Quality Handbook** | **Details**  | **Implementation**  |
| **University Programme Regulations: Postgraduate Certificate/Postgraduate Diploma** | The University has revised its Programme Regulations Postgraduate Certificate/Postgraduate Diploma.This is a minor revision to remove the award of Merit and Distinction. This is to align to sector and to the UoH Taught Masters regulations. Education Student Experience Committee, May 2024Senate, June 2024 | Implementation: **Sept 2024**Application to collaborative provision: mandatory |

**MONITORING AND ENHANCEMENT**

| **Quality Handbook** | **Details** | **Implementation** |
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| **University Code of Practice: Developmental Engagement with Subjects (DES)** | The University has developed a new Code of Practice for the Developmental Engagement with Subjects (DES).The DES process is a revised approach to the previous Periodic Review process. The DES process has been a pilot exercise in academic year 2022-23 with History and Economics being the first subject areas to conclude the process.This new Code of Practice has been developed on the principles of the previous code and on feedback from the first two DES reviews.Education Student Experience Committee, Oct 2023 | Implementation: immediateApplication to collaborative provision: for information |

**RESEARCH DEGREES**

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| **Quality Handbook** | **Details**  | **Implementation**  |
| **University Code of Practice: Research Degrees Termination of Candidature** | The University has revised its University Code of Practice: Research Degrees Termination of Candidature.Revisions include:* Confirms correspondence with candidates will be via email, in line with Student Contract (1.6).
* Additional clause added to allow for reasonable adjustments in the conduct of AMPs and EPMs for disabled PGRs (3.7).
* Requirement for 12 supervision meetings for full time and 6 for part time during research period. During the thesis period the number of meetings should be no less than every other month if full time and every 4 months if part time (4.1).
* Clarifies that only GRD’s serving as ex officio members of RDC can request University Warnings (4.4/4.7).
* Time period for PGRs to comply with warnings changed from 20 days to 10 days (5.4).
* Amended to note that the Chair of RDC nominates PGR for possible termination rather than Faculty, and also to make clear rejection of extension request may lead to termination (6.1).

University Research Committee, May 2024 | Implementation: **immediate**Application to collaborative provision: not applicable |

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## STUDENT INFORMATION

| **Quality Handbook** | **Details** | **Implementation** |
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| **Support for Study Policy**  | The University has amended its Support for Study Policy to ensure that noted procedures and timelines align to current practice.The updated policy now follows a two-tiered approach. Stage 1 is referred to as 'Support for Study,' while Stage 2 is termed ‘Safe to Study.'Education Student Experience Committee, Oct 2023Senate, Nov 2023  | Implementation: immediateApplication to collaborative provision: for information |
| **University Code of Practice: Requests for Extensions and Additional Consideration** | The University has revised its Code of Practice for Requests for Extensions and Additional Consideration.This is a minor revision to make clear where students should submit applications for extension or additional consideration especially in relation to shared modules/foundation year students and exchange students (para 1.6).Education Student Experience Committee, May 2024 | Implementation: **Immediate**Application to collaborative provision: mandatory |
| **University Regulations and Procedure for the Investigation and Determination of Complaints by Students** | The University has revised its Regulations and Procedure for the Investigation and Determination of Complaints by Students.The investigation of all student complaints at stage 2 (formal complaints) will move to the Conduct and Complaints Office within Academic Services. Formal stage 3 complaints, under the new proposal, will be investigated by the Conduct and Complaints Manager. The rationale for these changes include: * Sector Best Practice – the majority of HEIs have a central investigations team that allows unbiased, impartial and transparent investigations.
* To support the University Strategic plan, in particular allowing academic staff to focus on their teaching and research.
* To reduce delays and improve student experience.
* To enable centralised reporting on outcomes and recording of action learning outcomes across the University.
* A similar change in non-academic misconduct investigations has been a great success.

Education Student Experience Committee, May 2024Senate, June 2024 | Implementation: **Sept 2024**Application to collaborative provision: mandatory |
| **Chaplaincy Policy (*NEW*)** | The University Chaplaincy Policy is a comprehensive framework for governing the provision of spiritual and emotional support within UoH community. It outlines the principles, services, and responsibilities associated with the proposed University Chaplaincy Service, emphasising the importance of creating an environment that respects and honours the diversity of beliefs within the academic community. The Policy explicitly recognises the importance of accommodating diverse religious and spiritual beliefs in an inclusive and respectful environment and outlines how the Chaplaincy Policy and service provision will align with the Freedom of Speech and External Speaker Policy. Education Student Experience Committee, June 2024 Senate, August 2024 | Implementation: **Immediate**Application to collaborative provision: for information |

## SUPPORT

| **Quality Handbook** | **Details** | **Implementation** |
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| **University Code of Practice:**  **The Preparation of University Documentation relating to Academic Quality and Standards.** | The University has developed a new Code of Practice for the preparation of university documentation in relation to academic quality and standards. The Code explains and demonstrates the template for university documentation relating to the management of academic quality and standards. This will promote usability and coherence of documents enabling them to be better communicated across the University.Available on SharePoint.Education Student Experience Committee, Oct 2023 | Implementation: immediateApplication to collaborative provision: n/a |

## HOUSEKEEPING

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| **Quality Handbook** | **Details**  | **Implementation**  |
| **University Code of Practice: Under 18-year-olds** | An amendment has been made to the Code of Practice concerning students under 18. A paragraph of the Code has been revised in relation to the Student Union bar/alcohol and HUSU sports and societies.Education Student Experience Committee, October 2023 | Implementation: immediateApplication to collaborative provision: n/a |
| **Programme Development and Management** | The Short Course Application Form has been updated to include an initial checklist to be completed by the course proposer. This will determine the nature of the activity and if Education Planning Committee consideration is required or if the proposal should be submitted to the Knowledge Exchange for information. | Implementation: ImmediateApplication to collaborative provision: No |
| **Student handbooks for Collaborative Provision (UG and PG)** | The university has updated its student handbooks for Collaborative Provision for academic year 2024-25. Revisions include:* Library information – minor additions.
* Amendments to the application of ‘Late Penalty’ within Assessment.
* Minor revisions to Academic Misconduct.
* Revisions to repeat year in order to align to university regulations.
* Hull University Student Union - minor additions.
* Replaces learning outcomes with programme competencies.
 | Implementation: **2024-25**Application to collaborative provision: mandatory |
| **Exemption to the Quality and Standards Framework**  | A new form has been created for any applications for exemption to the Quality and Standards Framework. This can be found within the Programme Development and Management section of the Q&S webpage.Applications for exemption to the Quality and Standards Framework must be approved by the Chair of Quality and Standards Committee (QSC) or Education Student Experience Committee (ESEC), as appropriate. | Implementation: ImmediateApplication to collaborative provision: mandatory |

**UNIVERSITY OF HULL QUALITY AND STANDARDS FRAMEWORK**

**This document is available in alternative formats from the
Quality Support Service****quality@hull.ac.uk**