

Request Ref: 2753

FOI Request dated **15/11/2022** as follows –

1. *How many SARs (not other types of data protection requests) have been made to the uni in the last 12 months?*
2. *How many SAR requests have gone over a deadline (either the standard 30-day allocation or the extended 90-day allocation for more complicated responses)?*
3. *How many staff are usually contacted to provide data to contribute to the request?*
4. *On average how many hours are spent dealing with a SAR?*
5. *Do you have any software to assist with SAR production and if so, which?*
6. *Who has budget responsibility over the costs & resources required to respond to the SARs? Please provide*

Name:

Title:

Direct Email:

Direct Phone Number:

Response

1. How many SARs (not other types of data protection requests) have been made to the uni in the last 12 months? - **26**
2. How many SAR requests have gone over a deadline (either the standard 30-day allocation or the extended 90-day allocation for more complicated responses)? – **4**
3. How many staff are usually contacted to provide data to contribute to the request? – **This varies on a number of factors such as how much information is requested, which departments need to be contacted, the type of information, where the information is held etc.**
4. On average how many hours are spent dealing with a SAR? - **Information not held.**
5. Do you have any software to assist with SAR production and if so, which? – **No.**
6. Who has budget responsibility over the costs & resources required to respond to the SARs? Please provide

Title: The University Secretary and Chief Compliance Officer

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